

# PRELIMINARY DESIGN APPROVAL REQUEST

DATE

Project Name: .....

Project Owner: ..... Plot No: .....

Consultant: .....

## REQUIRED INFORMATION AND SUBMITTALS:

- ✓ Affection Plan Reference No: ..... (Copy of Affection Plan to be enclosed)
- ✓ Copy of Consultant's Dubai South Registration (Copy of Consultants Professional License to be enclosed)
- ✓ Original Consultant's Appointment Letter from Owner
- ✓ Preliminary Design Drawings (2 hardcopy sets signed by the Owner + 1 DWG format set)
- ✓ Colored Perspective (2 No's x A3 Size)
- ✓ Project Details Sheet

**FEE:** Submission Fee: AED 1/- per m<sup>2</sup> of TBUA, Cheque payable to **Dubai Aviation City Corporation**.

Total\*: AED .....

\* - VAT applies @ 5% + AED 20 (Knowledge & Innovation Fee)

## SUBMISSION DETAILS :

Initial Submission

Resubmission

### PROJECT CONSULTANT

Contact Person: .....

Email: ..... Mobile: .....

Date: .....

Signature: .....

STAMP

## For Official use only

Document Receiving ..... TN- ..... File: DLC RC AC EC GC.....  
Received By ..... Signature ..... Date .....

### Comments:

Approved

Approved With Comments

Resubmit

Name,  
Signature  
& Date

Reviewed By  
Architect

Reviewed By  
Snr. Engineer - Civil

Approved By  
VP – Development Control